

## SUSAN H. KAMEI

---

Spatial Sciences Institute  
University of Southern California  
3616 Trousdale Parkway, AHF B55  
Los Angeles, California 90089-0374  
(213) 740-1375  
kamei@dornsife.usc.edu

### Education

#### *Academic:*

J.D. Georgetown University Law Center, Washington, D.C. (1981)

Editor, *Law & Policy in International Business*  
Hayashi Law Fellow, funded by the Japanese American Citizens League

B.A. University of California, Irvine, Linguistics and Russian (1978)

Summa cum laude  
Phi Beta Kappa, elected 1977

Certificate of foreign study, Leningrad State University, U.S.S.R. (1977)

#### *Professional:*

HERS Institute for Women in Higher Education Administration (2009)

Selected as University of Southern California representative to four-week residential leadership program held at Bryn Mawr College.

Leadership California (2005)

Selected as ULI-the Urban Land Institute representative to year-long program for advancing corporate, academic, elected, and non-profit female executives in the State of California. Trained in business, social, and public policy formulation and implementation.

### Work Experience

Managing Director, Spatial Sciences Institute (September 2013 - present)  
Dana and David Dornsife College of Letters, Arts and Sciences  
University of Southern California  
Los Angeles, California

Directs the daily administration of a multi-million-dollar academic and research institute. Conducts external relations (including communications, fundraising, and academic and professional events) and development of new constituencies, collaborations, and supporters for the Institute's academic programs, research, and leadership in geographic information and related spatial sciences. Oversees the development and operations of undergraduate and graduate programs in the spatial sciences, including the marketing, recruitment, admissions, curriculum development, student advisement, online

and residential pedagogy, assessment, accreditation, compliance, and alumni relations. Coordinates with the director the strategic planning for Institute and academic programs, including faculty contracting, scheduling and staffing, budget management, and human resources. Oversees faculty and staff professional development.

Lecturer, Department of History (January 2018 - present)  
Dana and David Dornsife College of Letters, Arts and Sciences  
University of Southern California  
Los Angeles, California

Instructor for HIST 460: War, Race and the Constitution on the legal ramifications of the World War II incarceration of persons of Japanese ancestry and how those constitutional issues apply to today's considerations of national security and civil liberties.

Associate Dean, Advanced and Professional Programs (2006 - 2013)  
Dana and David Dornsife College of Letters, Arts and Sciences  
University of Southern California  
Los Angeles, California

Decanal responsibilities included creating, directing, and fostering USC Dornsife academic programs. Specific portfolio responsibilities were to create and direct new business models and academic programs for nontraditional students, from pre-baccalaureate students to life-long learners. Responsible for strategic planning, budgeting, marketing, recruitment, admissions, faculty contracting, scheduling and staffing, curriculum development, student advisement, assessment, accreditation, compliance, and alumni relations for Advanced and Professional Programs.

- Conducted external reviews of USC Dornsife undergraduate and masters programs for University accreditation purposes. Worked with Dornsife departments and programs to implement review recommendations.
- Launched and directed USC Master of Liberal Studies Program for part-time, returning students. Students annually selected to present papers at international symposia and have been published in journals. Raised funds for a student scholarship.
- Negotiated three multi-million-dollar contracts to date to expand and launch USC Dornsife's distance learning graduate and other academic programs.
- Created and directed USC Dornsife's summer program for high school students offered through the University's "Summer@USC" Program. From launch in 2008, student enrollment has grown 276% and in 2012 generated \$179K.
- Established USC Dornsife as a charter academic unit offering online continuing education in the University's collaboration with the New York Times Knowledge Network.
- Conceived and conducted USC Dornsife's custom executive education program, which generated a 34% profit.
- Produced regional media presence through marketing relationships with the Los Angeles Times, LA Opera, and the Museum of Contemporary Art for academic and continuing education partnerships.
- As interim director for the USC Master of Professional Writing Program, resolved serious personnel, academic, and administrative issues. Conducted national search that resulted in a nationally-recognized writer appointed as director.
- Represented Dornsife dean to Provost's office for continuing education, distance learning, and accreditation initiatives.
- Handled academic and administrative projects at dean's request.

Senior Vice President, Global Exchange (2006)  
 Executive Director, Los Angeles District Council (1999 - 2006)  
 ULI-the Urban Land Institute  
 Los Angeles, California

Created role of ULI district council executive director and established first regional office for international land use educational organization headquartered in Washington, D.C. Established template for integrating ULI's worldwide business operations and educational programs with local markets. As SVP, expanded ULI's national and international initiatives.

- Developed and conducted award-winning and profitable conferences, seminars, workshops, certificate programs, and study tours for real estate and land use professionals.
- Led fundraising of \$1.3M and programming for week-long global conference for 5,700 registrants. Annually raised operating budget of \$600K+ for eight years.
- Created and conducted award-winning collaborative regional visioning exercise with 200+ elected officials and leaders from private sector companies, universities, regional policy organizations, and print and broadcast media.
- Directed community outreach work in urban revitalization, workforce housing, infrastructure investment, civic leadership, and urban growth planning.
- Created web-based marketing and communications system, recognized by the American Society of Association Executives and the International Real Estate Digest.

Director for Administrative Affairs (1988 - 1991)  
 Executive Officer (1998 - 1999)  
 Lusk Center for Real Estate, University of Southern California  
 Los Angeles, California

- Established and directed operations of professional and research unit supporting USC graduate real estate education and its link with real estate community.
- Formulated and executed all Lusk Center programs, conferences, research publications, and special events, working extensively with business community, senior university administration, faculty, staff, students, and alumni.

Adjunct Associate Professor (1990 - 1999)  
 Associate Director, Master of Real Estate Development (MRED) Program (1996 - 1999)  
 Assistant to the Dean (1996 - 1999)  
 School of Policy, Planning, and Development, University of Southern California  
 Los Angeles, California.

- Created and taught MRED international development curriculum, including 10-day labs in Sydney, Australia (1997), Hong Kong SAR (1998), and Dortmund and Berlin, Germany (1999).
- Taught core MRED courses, receiving among the highest student evaluations for all MRED faculty.
- Formulated recruitment strategies, advised students, identified and cultivated donor base, and served as a liaison with other USC academic units and business community.
- Handled academic and administrative projects at dean's request.

Regional Counsel, Mobil Land Development Corporation (1985 - 1988)  
Ontario, California

Served as general counsel for regional unit of a national land development company and functioned as assistant project manager. Projects included a 1,300-acre master-planned community in San Bernardino County and pre-development work on a 700-acre parcel in San Diego County.

Attorney, Paul, Hastings, Janofsky & Walker (1981 - 1985)  
Los Angeles, California

Represented diverse client base, including Fortune 100 companies, in complex real estate, corporate, securities, antitrust, and trade regulation matters.

### **Selected Papers and Presentations**

URISA (Urban and Regional Information Systems Association) 2017 GIS-Pro Conference, "Mentorship: The Low-Down and the Meet-Up," October 2017

URISA (Urban and Regional Information Systems Association) 2017 GIS-Pro Conference, "Jumpstart Your Personal Branding," October 2017

American Association of Geographers 2017 Annual Meeting, "Good thinking and good writing: Ensuring both in master's theses and capstones," April 2017

URISA (Urban and Regional Information Systems Association) 2016 GIS-Pro Conference, "Becoming a Geospatial Leader," November 2016

University of Wisconsin-Madison Distance Teaching & Learning Conference, Madison, "Maximizing the Online Experience: Developing a Master Course Shell With Faculty Consensus" (with Katsuhiko Oda), August 2015

2015 Teaching with Technology Conference, USC Learning Design & Technology, "Excellence in Online Teaching: Data driven strategies for tracking academic progress and engaging with graduate students," May 2015

Pearson Embanet 2015 Academic Partnership Summit, "Putting the Student at the Center: Impacting Student Experience Through Collaboration," April 2015

USC Center for Scholarly Technology Faculty Forum, "Streamlining Online Course Design for a Better Student Experience," November 2014 (with Dr. Katsuhiko Oda)

Pearson Embanet 2013 Academic Partnership Summit, "New Partner Panel: Influencing Cooperation Within Your Institution," March 2013

Association of Graduate Liberal Studies Programs 2012 Annual Conference, "Learning as We Go: The GLS Director as Marketer," October 2012

Graduate Liberal Studies Symposium, "What Can I Do with a GLS Degree?" June 2012

Association of Graduate Liberal Studies Annual Workshop, "Building Community in GLS Programs," October 2011

Urban Land Institute Fall Meeting, Los Angeles, "Regional Visioning," November 2005

University of California, Los Angeles, Extension Smart Growth Conference, June 2004

### **Selected Professional and Community Service and Awards**

A Community of Friends, a leading nonprofit affordable housing developer for people with special needs, Board of Directors (2013 - 2014).

Finance Committee member

Asset Management/Services Committee member

Association of Graduate Liberal Studies Programs

Vice President and President-Elect (2012 - 2013)

Chair, 2012 Graduate Liberal Studies Symposium, Los Angeles, California

Board Member (2010 - 2012)

Contributing author, *Inside Graduate Liberal Studies Programs: A Guide for Directors, Faculty, and Staff* (2011)

Publication Committee Member (2009 - 2010).

University of Southern California Center for Sustainable Cities Advisory Board Member (2004 - 2009).

Recipient, "Woman of Courage" Award, Friends of the Los Angeles City Commission on the Status of Women, for leadership and service in business, academia, and the community (2000).

Author, *How Firm a Foundation: the Story of the Pasadena Stake*, Church of Jesus Christ of Latter-day Saints (published 1994).

National Deputy Legal Counsel and member of Japanese American Citizens League legislative strategy team successful in passing Federal legislation apologizing to and compensating Japanese Americans incarcerated during World War II (1979 - 1989).

Director, Tamura Scholarship Foundation (1982 - 1998).

Raised over \$100,000 to establish graduate-level scholarships now awarded annually at UC Irvine School of Law in honor of the first and highest-ranking Japanese American appointee to the California appellate bench.

University of California

Vice President, Scholarship Chair, and Board Member, UC Irvine Alumni Association (1988 -1992).

Advisory Committee, UC President Selection (1991)

Search Committee, UC Irvine Extension Director (1992)

University representative and tour escort, University of California Alumni Associations' two-week visit to China (March 1993).

International Council of Shopping Centers

Trustee, Educational Foundation (1993 - 2002)

Delegation Member, ICSC trade delegation to Moscow and St. Petersburg, Russia (October 1992).